

**HAMILTON COUNTY BOARD OF AVIATION COMMISSIONERS
JULY 24, 2003**

The Hamilton County Board of Aviation Commissioners met on Thursday, July 24, 2003 in the Commissioner's Courtroom in the Hamilton County Government & Judicial Center, One Hamilton County Square, Noblesville, Indiana. President Jacobi called the meeting to order at 6:30 pm.

Roll Call was taken with a quorum declared present of Larry Jacobi, Tim Tolson and Buddy Pylitt. Paul Spranger was absent.

Approval of Minutes

Buddy Pylitt motioned to approve the June 26, 2003 minutes. Tim Tolson seconded. Motion carried unanimously.

President's Report

Larry Jacobi stated the AAI quarterly meeting was held July 17, 2003 in Warsaw. Larry Creakbaum attended the meeting and stated there will be no discretionary funds available this year.

Andrea Montgomery stated she and Dan are the FBO Chairpersons for AAI. They will be sponsoring the Indianapolis Air Show Poker Run this year, which will be September 12, 13, 14, 2003. October 7-9 is the annual AAI meeting at Pokagon State Park in Angola, Indiana.

Larry Jacobi will distribute a copy of a noise study prepared for the Abbitt Farms Subdivision.

Terry Airport

Grant Application

Larry Creakbaum presented an application for federal assistance from the FAA for reimbursement toward the purchase of Terry Airport. The request also requests reimbursement of the partial clean up of the runway protection zone at the north end of the airport. The application will be sent in tomorrow. Larry requested the Board approves and authorizes Larry Jacobi to sign the application, sign the grant when received and sign the first payment request when it is received. Larry anticipates receipt of the check in 30-60 days. Buddy asked that #12 be changed to read Hamilton County. Buddy asked if we have need to sign any other documents for the FAA? Larry C. stated we will know when the FAA receives this request. Mike Howard asked if this money will be put the money in the budget or pay down the contract? Mike stated he thought we had indicated that we would use the \$300,000 towards the purchase price. Mike stated we did not include in our additional appropriation request the interest payment that will be due 12/31/03. We will have to go to Council with that request in the next couple of months. Mike stated we will put the \$300,000 towards the contract. Buddy motioned to authorize Larry Jacobi to sign the grant application as amended. Tim seconded. Motion carried unanimously.

Buddy motioned to authorize Larry Jacobi to sign the grant and payment request. Tim seconded. Motion carried unanimously.

Larry C. stated he has given Mike and Kim a list of items the will need to include when the first payment request is submitted.

Andrea Montgomery stated the ceremony for the Grand Opening is tentatively scheduled for October 11, 2003. Andrea asked if the Board wants them to handle sending the invitations, who should invitations be sent to? The Board will compile a list of invitees. Discussion of the event continued. The goal is to unveil the new sign at the ceremony. Discussion of the sign was held. Jim Wallace will canvas the county council for the name of the airport. Estimated costs for the sign are \$6,000 to \$10,000. The FAA will require a resolution from the Board to change the name of the airport. Decisions will need to be made at the August meeting. Andrea stated it will take at

least 18 months to get the name changes in all the advertising, which the Montgomery's will handle.

Andrea asked how the Board wishes to proceed with the zoning issues, the special exception request from Ray VanSickle has been put on hold. Boone County planning officials have recommended the easiest thing for future expansion would be for Boone County to create an airport zone classification. It has been recommended that we go through the Boone County Plan Commission as opposed to the Boone County Commissioners. Mike stated he has prepared a letter from the Board to the Boone County Commissioner's introducing the Aviation Board and we have offered to meet with the Commissioners. Mike stated he would like to meet with Mr. Niblick, the Montgomery's and Larry Jacobi to discuss basic concepts. Andrea recommended including Kenny Hodges in the meeting. If the area plan commission initiates the request there is not a time line, if it comes from the Commissioners to the area plan commission then there is a 60-day deadline. Mike stated the procedure is Plan Commission up. Larry asked if the Montgomery's have a meeting scheduled? Andrea stated no. Andrea asked if they should hold off on development until this meeting is held? Mike stated our goal should be to meet with Mr. Niblick and the Commissioners prior to our next meeting. Dan stated the County needs to decide if they want to build "T" hangars or private investors can build them. Mike stated with the county budget process with the investment that has been made there might be a day that the county wants to get in the "T" hangar business. Our instructions are to pay down the contract and do the things that need to be done for safety purposes. Jim Wallace asked who is the contact person if someone wants to build hangars? Mike stated Dan Montgomery is the airport manager and he would have the initial negotiations and they would enter into a land lease with the Aviation Commissioners. Carl Winkler stated there are minimum standard requirements that all the hangars would have to meet. It can be negotiated into the leases the County has an option to purchase after 15 to 20 years. Dan stated he will need to know what the lease terms would be. Dan stated they are working on building the house and their banker is not sure about building on leased ground. The bank wants to make sure that they are protected once Dan is no longer airport manager. Mike told Dan to have the bank call him. Larry Creakbaum stated the 3 acres need to be taken out of the airport land, it needs to be a separate parcel. Dan stated right now he will have to tell the people that want to build that the zoning will have to be straightened out first. Mike stated we could still start talking with them. Discussion of the lease terms followed. Mike stated we will need to sit down and work out the lease terms.

Dan stated he has contacted Michiana Contracting regarding the runway lighting, they are installing the AWAS. It will take 2-3 days for troubleshooting. The proposed estimate via a phone conversation is \$5-10,000. He won't have a formal estimate until he can look at it. To get an estimate it would cost \$2,600. Mike asked Montgomery's to get a letter from the contractor with an hourly estimated cost for the troubleshooting. Buddy motioned to authorize Montgomery Aviation to obtain the services of Michiana Contracting to troubleshoot up to a maximum of \$3,000 for lighting. Tim seconded. Motion carried unanimously.

Dan stated the ADF was inoperable before the County purchased the airport. Greg Weber looked at it yesterday and the RF power module is out. We don't have any spare parts. Greg has found a spare module for \$750.00. Ray has said he would take care of the ADF, the gentleman that has the module would like to sell the whole unit for \$1,500, which would provide spare parts. Dan told Greg to get the complete module and he will work out the payment with Ray. Installation is not included in the \$1,500. Mike asked if Greg Weber is the person who has traditionally performed the maintenance? Dan stated yes. Buddy motioned to authorize the Montgomery's to have Greg Weber acquire the spare module unit with installation at a maximum of \$2,000.00. Tim seconded. Motion carried unanimously.

Dan stated he will be going to Seymour, they may be upgrading their ILS. He is going to make sure our ILS model numbers match. Mike asked Dan to get a quote and find out what an ILS would cost new, for State Board of Accounts purposes.

Dan stated the localizer building, by the old terminal building, has new siding, painted and sealed. His next project is the glide slope building. He has mowed the property on 106th Street, where the ADF is located.

A-Frame - Dan stated he has received an offer of \$200.00 from someone to purchase and haul away the A-frame. Buddy motioned to declare the A-frame excess property, based upon a drive-by administrative finding of the building having a value of less than \$500.00 and it can be sold and moved for \$200.00. Tim Tolson seconded. Andrea stated Ray has items in the A-frame and we have given him 90 days to get his items removed. The Board instructed the Montgomery's to remove Ray's items from the A-frame. Motion carried unanimously.

PAPI Lights – Dan stated Ray has found parts for the PAPI lights but it will take 4-6 weeks to get the parts.

Gates – Dan stated Ray has given him a box of parts for the gates. Half of the parts are in the box. Dan would like to call Hoosier Fence and have them go through the gates. The gates have been disabled for years. Andrea asked if they could get an estimate on what it would cost to get the gates working. The Board instructed the Montgomery's to get estimates.

Andrea stated they attend AAI meetings as Montgomery Aviation, should they be representing in the name of Hamilton County Board of Aviation? Larry J. stated Dan should attend as the Airport Manager. Dan asked if he should join AAA Great Lakes on behalf of the County? Larry stated yes.

Buddy asked if he could have been e-mailed this information before the meeting. Carl will e-mail the entire Board. Mike asked the Montgomery's to bring in quotes for expenditures that are maintenance/repair items that are within the budget.

Public Comments

Glider Club:

Michael Warren, representing the Glider Club, stated things are working well. They would like to continue to operate at Terry Airport on a long-term basis. Larry J. asked if all the gliders are required to have radios? Dan stated yes, it is a local airport requirement. Larry C. stated the airport layout plan shows a turf runway, an additional 20 acres will need to be purchased. This grass turf was meant for the glider club.

Legal Counsel

Mike thanked Larry Jacobi and Kim Rauch for attending the closing for Terry Airport. He is waiting to receive the closing documents from the Title Company.

Plaque Presentation

Larry Jacobi presented a plaque to Buddy Pylitt for his work and dedication as President of the Hamilton County Board of Aviation Commissioners the past two years.

Next Meeting: August 20, 2003 @ 11:30 am for 2004 Budget Hearing.
August 28, 2003 @ 6:30 pm Monthly Board Meeting

Buddy Pylitt motioned to adjourn the meeting. Tim Tolson seconded. Motion carried unanimously. Meeting adjourned at 7:53 pm.

Present

Larry Jacobi
Tim Tolson
Buddy Pylitt
Michael Howard
Jim Wallace
Larry Creakbaum, Mid-States Engineering
Michael Evans, Mid-States Engineering
Dan & Andrea Montgomery
Carl Winkler
Michael Warren
Kim Rauch

Approved:

Larry Jacobi, President

Date _____

Kim Rauch, Recording Secretary

Date _____